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10 December 1958

MEMORANDUM FOR: Chief, Intelligence School

FROM : Chief, Management Training Faculty

SUBJECT : Weekly Activities Report #49, 3-9 December 1958

Basic Supervision

Basic Supervision #45, for GS-9 to GS-12 supervisors, began on 8 December with eighteen students. This is the first time that the upper grade limit for this running of Basic Supervision has been raised from GS-11 to GS-12. The purpose of the change is to allow us to accommodate GS-12 supervisors who do not quite meet the requirements for entrance into the GS 12-14 presentations for senior analysts and technicians. GS-12 supervisors are attending Basic Supervision #45.

*This grade span seems to be working very well.*

Basic Management

Basic Management #48 is in its second week. One student has had to withdraw because of an injury suffered during the past weekend. Two students who attended previous courses but withdrew at the end of the first week because of illness have joined the present group in order to complete the course.

Management (Special)

We have received from the Director of Communications an approval of the general lines of our proposal for a Management (Special) for that office. Arrangements have been made to discuss the program in greater detail with [redacted] on Monday, 15 December. Various complicated administrative aspects of the program have yet to be discussed and no dates for the program have been selected.

*OC Training*  
*and [redacted] who is the spark plug there*

Chief, Management Training Faculty

*Probably Feb/March*

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